

AI decision tree

A guide to help you decide when and how to incorporate artificial intelligence (AI) into your work.



* Consult a supervisor or other person who can provide expertise.

Accessibility

Does the tool meet or exceed the standards of Web Content Accessibility Guidelines (WCAG)?

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No

See if this poses a barrier to access; seek consultation if unsure.

Yes

Redesign task to eliminate use of personal information.

8

Privacy and Security

Will the users of the tool be inputting personal information into the system?

Copyright

Could copyright rules be violated with the use of the tool in the manner intended?

9

Yes

Pause and reconsider use.

Yes

Redesign usage in a way that doesn't circumvent critical thinking.

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Critical Thinking

Does the potential exist for critical thinking to be avoided by use of this tool by learners, staff, or faculty?

Transparency

Are all stakeholders informed of the desire to use AI in this way, and do they approve?

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No

Inform stakeholders of intended use and ask for consent. Do not use the tools without consent.

Yes

Consider how the tool could be used to enhance opportunities for human connection.

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Human Connection

Does the use of AI significantly reduce human connection in a course or work project?

For more useful tips on how to incorporate AI into your work, visit:
ecampus.oregonstate.edu/ai